

Woodbridge School
UNIFORM POLICY YRS 7-13
**** Under review Trinity 2021****

This policy combines and replaces the previously separately held policies: Boys Uniform Years 7 – 11; Girls Uniform Years 7 – 11; Students Wearing Sports Kit in Lessons; and Sixth Form Improper Uniform.

There is a separate Uniform Policy covering Woodbridge School Prep.

1 Policy statement

Woodbridge School believes that wearing the correct School uniform promotes a strong, cohesive, School identity that supports high standards and a sense of identity and pride among pupils.

2 Procedure

- A uniform list is given to each new pupil who joins the School and items are available from the School Shop (apart from Sixth Form Uniform).
- Staff are asked to check on a daily basis that their tutees are correctly dressed.
- Parents are encouraged to make sure that their children are correctly dressed for School and that their uniform is clean and in good condition.
- If a pupil regularly fails to adhere to the School rules, the tutor is asked to contact the parents. If the pupil continues to fail to adhere to School rules the Head of House/Years informed and if the pupil still fails to comply with the dress regulations, they run the risk of being sent home by the Head or his nominated deputy.
- Hair should be of natural colour. All pupils must be clean shaven. No facial or body piercings are permitted nor tattoos (which are illegal on anyone younger than eighteen years of age).
- Pupils are recognisable as being part of the School, irrespective of time, when they are wearing their uniform, and must therefore make sure that they are always dressed smartly and behave accordingly.
- The final decision on the suitability of student appearance rests with the Head and the Deputy Head (Pastoral). In some cases, the student may be sent home to change into appropriate uniform.

3 Requests

Any requests to deviate from the stated uniform policy for religious, transgender or other reasons needs to be agreed in advance with the Head.

4 Students Wearing Sports Kit in Lessons

At times when it is necessary for Students to wear their sports kit in lessons or in school grounds.

5 The students in the following situations will be able to wear sports clothes when not actually doing sports.

1. If students wear sports kit in lessons they must wear it neatly and the clothes must not be in a poor state of repair. Track suit bottoms **MUST** be worn
2. If a student has a fixture that requires them to travel changed in sports kit they will be permitted to change at the break before they depart.
3. Students who have PE after break (period 4 & 5), may change into sports kit during break.
4. If students have Elite Performance Group they are allowed to come into school in kit, but must change into school uniform for lesson 4
5. Students must **NOT** come into school in Sports kit unless they have prior agreement to do so.

6 Students may only attend lunch in sports kit:

- If they have or have had a lunchtime practice with a member of staff 1.45 – 2.15pm;
- If a member of staff has arranged it so students can leave early for an away match;
- If they are part of the Sports Leaders team on a Friday afternoon;
- If students have an early lunch prior to a sport practice.

7 Sixth Form Improper Uniform

Sixth formers are required to adhere to uniform guidelines which are set out in the Sixth Form Booklet. Failure to comply with the School's expectations (which are non-negotiable) will result in the following formal procedure:

- Students will be spoken to by their tutor or any other member of staff and reminded of the uniform guidelines. The next time the tutor or member of staff will pass the student's name to the relevant Head of Year (by e-mail or a note in pigeon hole). If there is continual infraction of the uniform rules the student will be put into detention by his/her tutor/ member of staff/ Head of Year and a letter will be sent to parents seeking support. If necessary, students may be asked to change into school uniform held by Head of Year 12. The Head and his deputy reserve the right to send a pupil home for repeated uniform infractions.

Author(s):	Deputy Head Pastoral; Director of Co-Curricular; Director of Sixth Form
Review frequency:	3 Yearly
Review and ratified date :	Lent 2018
Review due by date:	Lent 2021- under review Trinity 2021
References:	